**Yvonne Lee**

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### Education

**St. John’s University | Queens, New York**

##### Bachelor of Science in Finance, Graduated Magna Cum Laude, January 2011 GPA: 3.95/4.0

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### Work Experience

## Price Waterhouse Coopers Risk Services Pte Ltd. | Singapore, Singapore Jul ‘16 to Present

Assistant Manager

## Planned, led, performed and wrapped up internal audit reviews (operational, financial and compliance) and Sarbanes Oxley reviews for MNC, SGX listed and government clients across various industries (technology, info communications, manufacturing, healthcare, education) across Asia

## Analysed complex ideas or proposals and built meaningful recommendations

## Driven change effectively for clients, understood and managed client expectations appropriately and delivered against firm commitments and value proposition

## Price Waterhouse Coopers LLC | Seattle, Washington Jan ‘15 to Jul ‘16

Senior Associate

## Conducted several Sarbanes Oxley compliance reviews, financial and operational audits for Fortune 500 multinational American technology company

## Administered business process internal controls design evaluation and operating effectiveness for US State’s energy utility company

## Managed and prioritized issues based on materiality and risk, and navigated difficult conversations with the client with clarity and sensitivity

**Deloitte Touche Tohmatsu Services, Inc. | Singapore, Singapore** Feb ‘13 to Jan’15  **Risk Consultant**

**•** Planned, led and conducted internal audits for firms across various industries including public sector, consumer products, trading and banking to assess the internal control environment and determine that operational controls are designed and operating as intended.

## • Led various governance, regulatory, process and compliance reviews for government statutory boards, public sector entities and non-profit organizations in Asia

## • Provided advisory and regulatory compliance assessment services for the securities industry in Singapore regarding the appropriate policy framework and control measures to be implemented to ensure compliance with the policies and guidelines set forth by local regulatory bodies.

## Opening Ceremony LLC | New York, NY Aug ‘10 to Jan ‘13

Financial Analyst

* Monthly Expense Management: Prepared, continually reviewed and utilized monthly financial progress reports for multiple luxury retail store branches, wholesale business and showroom of total revenue $30M to determine cost savings
  + Monthly Closing Process: conducted variance analysis for expenses and ad hoc projects and promoted cost savings initiatives across the Company; performed monthly general ledger account analysis; posting accruals
  + Reconciled at least 600 vendor accounts every season and processed Accounts payable volume of $8M in the past year by consistently offsetting all advances and credits, taking discounts, and maximizing negotiated terms (realized over $100K in savings in the past year)

### Skills & Knowledge

* **Certification**: Certified Internal Auditor (CIA),Chartered Financial Analysis (CFA) Level II Examination Candidate, December 2013
* **Proficient technical knowledge**: Aura, TeamMate, Lexis Nexis, Bloomberg, FactSet, QuickBooks, Chaindrive, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Access
* **Languages**: Conversational in Mandarin and Cantonese